



Volunteer Center of Cedar Valley

Board Meeting Notice & Agenda

Kimball Ridge Center Board Room
2101 Kimball Ave, Waterloo
April 14, 2010
7:45 a.m. – 9:00 a.m.

Mission Statement: The mission of the Volunteer Center is to promote and support effective volunteerism; to serve as the resource and coordination center for volunteers and a catalyst in building coalitions and community partnerships.

Vision Statement: The Volunteer Center of Cedar Valley mobilizes people and resources to deliver creative solutions to community problems.

Agenda Items:

- 1) **Welcome and Correspondence – Chris Vadner**
- 2) **Approval of March Meeting Minutes**
- 3) **Reports**
 - a) Executive Committee Report: see minutes – Chris Vadner
 - b) Financial Report – Carrie Moorman
 - i) Approve March Financial Statements
 - c) Accountability Report – Lauren Pelleymounter
- 4) **Committee Updates**
 - a) AFS Committee
 - i) Review of Financial Report
 - ii) What went well/What needs work
 - b) Nominating Committee
 - i) Executive Committee, FY11
 - ii) Approve nomination of Alan Stalnaker, Veridian Credit Union
 - iii) Approve resignation of Leah Morrison
 - c) Marketing Committee
 - i) Business Sponsors/One-on-One Meetings
 - d) Fundraising Committee
 - i) Casual for a Cause/Fareway
 - ii) Speed Dating
- 5) **Old/New Business**
 - a) Board Participation and Expectations – Juli Gassman and Amy Costliow
 - b) Staff Reviews
 - c) Mayors' Volunteer Awards/Mayors' Top Teen Awards, Tuesday, April 20
 - d) Community Organizations Active in Disasters (COAD)
 - e) Strategic Planning

Next meeting is May 12, 2010

**Volunteer Center of Cedar Valley
Board of Directors Meeting Minutes
March 10, 2010**

Board members present: Jackee Austerman, Amy Costliow, Juli Gassman, Nick Hildebrandt, Abby Howie, Julie Kacher, Carrie Moorman, Holly Olson, Julie Pitzen, Chelley Pratt, Tom Schutte, Chris Vadner, Floyd Winter

Board members absent: Mark Fischels, Linda Jacoby, Linda Kobliska, Leah Morrison

Staff Present: Lauren Pellemounter

The meeting was called to order by Chris Vadner at 7:48 a.m. Quorum was met.

January Minutes: Approved by Floyd Winter and Nick Hildebrandt

February Minutes: Approved by Floyd and Chelley Pratt

Executive Committee Report: Chris shared the minutes are provided from the Executive Committee Meeting. All information will be covered throughout the Board Meeting.

Financial Report: Discussion held about shortfalls in budget. Floyd suggested discussing with other non-profits about budget issues and how they are resolving concerns. Chris shared that Appetite for Service needs to be successful. Fundraising ideas were shared and discussed including speed dating, fill the boot campaign, casual dress at work days, fun runs, etc.

January/February Financial Statements: Approved by Chelley and Jackee Austerman

Accountability Report: Lauren shared information regarding volunteer referrals, media attention, programs and schools.

Committee Updates:

Nominating Committee: Lauren shared a biography on Lonna Haurum from Kohl's. Approved by Chelley and Nick

Marketing Committee: Lauren shared business sponsors to date including Structure, Isle Casino Hotel, Bertch Cabinets, and Advanced Environmental. Discussion was held about additional sponsors and suggestions were made regarding Target, John Deere and Hy-Vee.

AFS Committee: Lauren shared 16 tables are confirmed. Silent Auction items are still needed.

Old/New Information:

Board Participation and Expectations: This was put on hold for a further meeting.

Remote Data Back-up renewal: Lauren will look into other plans that are less expensive including Mozy or purchasing our own hard drive to back up our own files daily.

Mayors' Volunteer Awards/Mayors' Top Teen Awards: They are being held on Tuesday, April 20.

Community Organizations Active in Disasters (COAD): Lauren shared a Volunteer Reception Center training session has been scheduled in late March.

Strategic Planning: No discussion

Meeting was adjourned at 9:02 a.m. by Floyd and Chelley.

**Respectfully submitted,
Nick Hildebrandt**

Volunteer Center of Cedar Valley
Executive Committee Meeting Minutes
March 4, 2010
4:00 p.m.

Executive Committee members present: Julie Kacher, Carrie Moorman, Chris Vadner

Executive Committee members absent: Mark Fischels, Nick Hildebrandt

Staff Present: Lauren Pelleymounter

1. Financial Report – Carrie reviewed the financial statement. Discussion was held regarding Carrie recently moved funds from the checking account into the Flexible Investor Account.

2. Committee Reports

a. AFS Committee

- 1. Financial Report** – Carrie shared the financial report from the event stating we made over \$35,000 (which was the budgeted goal for the event). Some payments are still out including one table sponsorship, two funny money purchases and two auction items.
- 2. What went well/What needs work?** – The Executive Committee will be present at the upcoming AFS meeting where this will be discussed, so this item was tabled as to not talk about it twice.

b. Marketing Committee – Chris shared that at the recent meeting, Lauren presented a description for the committee including goals. The committee felt that because a fundraising committee had been developed, the focus of the marketing committee could return to building awareness for the organization rather than finding funding sources.

c. Fundraising Committee - This is a newly developed committee that met one time and reviewed many ideas presented at the March Board Meeting.

- 1. Casual for a Cause day** – Lauren developed a poster and asked the board of directors to post at local businesses as a fundraising opportunity.
- 2. Fareway and purchasing stickers** – Abby Howie contacted Fareway and asked them to participate in the Casual for a Cause day as well as donate a \$1 or \$5 at the register on 4/23 and 4/24. They agreed. Lauren and Abby discussed passing out stickers to those that donated as an awareness builder for the organization. Chris priced stickers to be around \$100. Executive Committee suggested we purchase as hopefully we bring in enough donations to cover expense.
- 3. Speed dating** – Chris shared plans that were discussed at Marketing Committee Meeting regarding potential location as previously discussed at March Board Meeting and building partnership with Cumulus Media to provide marketing for the event on local radio.

d. Nominating Committee

- 3. Members of committee** – We don't have a committee fully established, but Lauren is uncertain if we need to activate committee since we have a strong base of Board Members for FY11.
- 4. Executive Committee for FY2011** – Lauren share Nick is willing to continue as Secretary and Carrie will renew her term as a Board Member and continue as Treasurer. A discussion will be held at the April meeting as to potential Vice President for the Board of Directors.
- 5. Accept nomination of Alan Stalnaker, Veridian Credit Union** – Lauren shared Alan's biography.
- 6. Accept resignation of Leah Morrison** – Lauren shared resignation Leah emailed to her.
- 7. Additional board members needed?** – Lauren plans to recruit a board member from VGM as well as Rabo AgriFinance for FY11.

3. Old/New Business

- a. Staff Reviews** – Chris will email out review form for Lauren and ask that members return, so that information can be shared after the May board meeting. Lauren will schedule staff reviews for May.
- b. Board Participation and Expectations – Juli Gassman and Amy Costliow**
- c. Mayors' Volunteer Awards/Mayors' Top Teen Awards, April 20** – Lauren will ask who is planning to attend.
- d. Strategic Planning** – Chris suggested we review this at an upcoming board meeting since we have a high number of new members.

**Alan Stalnaker, Veridian Credit Union
Branch Supervisor, College Square Hy-Vee**

Why did you choose to join the VCCV Board of Directors?

I had been looking for an opportunity to serve on a board for a local non profit when I heard about an opening with VCCV. I went to the website and researched the organization and the work it does. I believe in the mission of the VCCV and look forward to doing everything I can to help the organization complete its objective of bringing volunteers and non profits together. I think volunteerism is more important than ever with the current economic climate and I look forward to helping the community in this manner.

What special skills or areas of interest do you bring to the Board?

Working for a non-profit financial institution allows me to help the under served on a daily basis. I have seen first hand how my actions have a direct and profound impact on others and I believe in doing everything we can to improve the quality of life in the community. Besides my financial experience, I have also held jobs in a variety of different fields including railways, restaurants, retail, and education. These experiences have given me the opportunity to work with, and relate to, a wide variety of different backgrounds. I am very interested in helping to encourage passion and a sense of purpose towards volunteerism and I would enjoy bringing my inter-personal and leadership skills to the board.

In what other organizations or activities do you participate?

I have been involved with Habitat for Humanity, Meals on Wheels, Humane Societies, Sturgis Falls Parade, and my church.

What other comments would you offer about yourself and/or your skills and interests?

In me you will find an energetic and eager partner in the VCCV's mission. I will bring passion and commitment to the board along with full participation and a willingness to try new things and step out of my comfort zone. I enjoy a challenge and believe that I would be a perfect fit for this organization in these tough times.